

Communications Unit Workgroup (COMU WG) Meeting

THURSDAY, MARCH 17, 2022

8:30 AM

MEETING MINUTES

1. Meeting called to order at 8:35 AM.

Members Present via teleconference: Carl Guse, Paul Hughes, Brian Jansen, Rick Lange, Todd Lindert, Jim Stromberg, Bill Tyler, Erik Viel, and Jim Westover. Also present via teleconference: Molly Boss, Jamie Formea, and Margaret Zieke.

Members Absent: Kevin Wernet.

2. Review and Approval of the January 24, 2022 Meeting Minutes

Motion to approve meeting minutes made by Tyler. Seconded by Lindert. Unanimous approval.

3. Public Comment – There was no public comment.

4. Position Task Books (PTBs)

A. Review/Initial Approvals

- COML – Tucker McCumber

Motion to approve PTB for Tucker McCumber made by Jansen. Seconded by Tyler. Unanimous approval.

5. COMU Coordination Call Brief

A. The WEM Duty officer call is drilled bi-annually, with the next taking place on October 4, 2022

B. Doug Loffredo took the lead, the call went well overall

C. Communications Assets Team (CAT) RAVE was tested in conjunction with this call

6. Developing a Remote Option for Communications Exercises

A. Reviewed options based on COMU WG's feedback

B. Items 1, 5, 10, 11, and 14 in the PTB can be conducted virtually in a discussion-based setting

C. Exercise received SWIC approval

7. WISCOM COMU (TG 89) Usage and Encryption Programming

A. Discussion on key usage and dissemination throughout the state

B. Will begin distributing keys throughout the state.

C. A key distribution log will be developed and maintained

Motion made by Viel to make the encryption key available to key loaders for any recognized COML or COMT. Seconded by Lindert. Unanimous approval.

8. Review Exercise Schedule for PTB Eligibility
 - A. No exercises to review.
9. Meeting adjourned at 9:36 AM.

Motion to adjourn made by Jansen. Seconded by Lindert. Unanimous approval.

Respectfully Submitted,
Ashley Bystol
DMA/OEC